



**Florida State University
Animal Care and Use Committee (ACUC)**

Training and Occupational Health and Safety Requirements for Visitors to LAR-Maintained Facilities

Purpose

The purpose of this policy is to describe the training and occupational health requirements for visitors to LAR-maintained facilities.

Definitions

Visitor: any individual (including students) who is not listed on an active FSU animal use protocol or a person who does not have a work-related need to enter LAR-maintained facilities based on their job functions. LAR, Environmental Health and Safety, FSU Police, and Facilities personnel are excluded from this definition.

Direct animal contact: contact with live animals, animal carcasses, animal tissues, or animal waste.

Responsibility

Federal regulations require that all individuals working with animals have the necessary knowledge and expertise for the specific animal procedures proposed and the species used. Moreover, personnel entering laboratory animal facilities should be apprised of occupational health risks and appropriate risk mitigation strategies. Visitors represent a unique group requiring special consideration in light of the short period of time they are present on campus.

Policy

A. Personnel desiring to bring visitors into LAR-maintained facilities must notify the Director of Laboratory Animal Resources/Attending Veterinarian, Assistant Director, or Clinical Veterinarian prior to allowing visitor access. Minors under 16 years of age are prohibited from entering animal facilities unless special permission is requested and received from the Director of Laboratory Animal Resources/Attending Veterinarian. All visitors must be provided a copy of the Information for Non-Animal Contact Personnel fact sheet.

B. Requirements for visitors with direct animal contact for experimental purposes:

1. Visitors with direct animal contact for experimental purposes must be listed on an approved FSU ACUC protocol describing the experimental activity. All animal research performed by visitors must be done under the supervision of an appropriately trained FSU faculty member and pursuant to an FSU ACUC approved protocol.
2. Visitors whose period of work at FSU does not exceed 180 days within a single calendar year will be exempt from ACUC research personnel training requirements, provided they submit training verification from their home institution.

3. Visitors whose period of work at FSU exceeds 180 days within a single calendar year will be required to complete all currently mandated ACUC and EHS training relative to their study participation.
4. Visitors with direct animal contact for experimental purposes must submit Occupational Health Program enrollment verification from their home institution. Visitors who are unable to provide verification of OHP enrollment will be required to sign a waiver indicating they are aware of risks associated with entering an animal facility and working with live animals.

C. Requirements for visitors (students) with direct animal contact for training purposes or academic course requirements:

1. All training and teaching involving live animals must be done under the supervision of an appropriately trained FSU employee and pursuant to an FSU ACUC approved protocol. As such, specific training requirements for student visitors are not mandated by the FSU ACUC.
2. The course instructor is obligated to inform students of the risks of entering an animal facility and working with live animals. A statement similar to the following may be included in the course syllabus.

“This course involves the use of vertebrate animals. Contact with animals poses certain health risks that may be exacerbated by your personal health condition, particularly if you have allergies to animals, are pregnant or have compromised lung function or immune system. The exposure to animals in this course is not expected to aggravate health conditions you may have particularly if you wear personal protective equipment as demonstrated and follow safety procedures. However, if you experience a change in your health condition that you believe is due to your work with animals in this course or if you have health concerns, you should consult University Health Services or your personal medical provider.”

D. Requirements for visitors without direct animal contact:

1. Specific training requirements for visitors without direct animal contact are not mandated the FSU ACUC. Visitors without direct animal contact are not permitted to handle or touch animals or caging or equipment in contact with animals and must follow all posted signage, including instructions regarding required personal protective equipment.
2. Visitors without direct animal contact are provided an information sheet detailing animal-associated hazards and LAR entrance procedures.

Approval Date: April 24, 2019
Reviewed: June 29, 2022