

DEPARTMENT: INSTITUTIONAL REVIEW BOARD  
POLICY NUMBER: 040  
SECTION: IRB MEMBERSHIP  
REVIEW RESPONSIBILITY: VICE PRESIDENT FOR RESEARCH  
EFFECTIVE DATE: JUNE 1, 2006  
REVISION DATE: JULY 17, 2007  
LAW IMPLEMENTED: 45 CFR 46.107

SUBJECT: Compensation of the IRB Members

1. FSU has committed by an assurance to provide adequate resources and support for the Institutional Review Board in the discharge of its responsibilities for protecting the rights and welfare of human subjects. In furtherance therefore, the Office of Research shall compensate IRB Committee members for their service on the IRB as described in the following described manner:
2. For each FSU faculty member appointed to serve on the IRB, the Office of Research shall provide a \$5,000 Research & Creative Activity grant. These grants will be awarded at the beginning of the fiscal year for continuing IRB members or at the time of appointment of new members. New members appointed prior to January 1 of each year shall receive the full \$5,000 grant amount; and those members appointed after January 1 of each year shall receive a reduced percentage of the \$5,000 grant as determined by the Office of the Vice President of Research. The grant will be administered through the Office of the Vice President for Research, and procedures for access and use of these funds will be disseminated to Committee members. The funds for this grant will be derived from SRAD revenues and are intended to support scholarly activity, broadly defined as follows:
  - a) Expenses tied to specific research and creative activities which include items such as supplies, travel to meetings or research venues, professional society memberships, books, journals, items of equipment supporting scholarly activity and student stipends; or
  - b) If the IRB member has sufficient funds available from this award, he/she may, with the approval of his/her Supervisor (Dean, Chair or Director), have his/her department identify an adjunct or graduate student to teach one (1) of his/her courses during the regular academic year. If approved, the department will make the appointment and the OVPR will transfer available funds not to exceed \$5,000 from the member's account to the department for the cost of the appointment. Note that this does not constitute a course "buy-out" in the traditional sense.
3. It will not be necessary for Committee members to make a decision as to how to use the funds at the beginning of the fiscal year. Unexpended funds will carry over from fiscal year to fiscal year.

4. The Chair and Vice Chair of the IRB will receive compensation as negotiated on a case by case basis.
5. In the event that the faculty member serving on the IRB shall no longer be able to serve, for whatever reason, the Department Chair shall promptly recommend another qualified faculty member for consideration to the IRB Chair for service on the IRB.
6. Community or other consulting members appointed to the IRB are volunteers as described by Section 110.501-05 and 768.28, Florida Statutes and University policy. Monetary compensation for volunteer service shall be provided in the following manner:
  - a) The Office of Research shall pay to the community or consulting members a nominal fee in the amount of \$1000 per year, as well as reimbursement for meals, lodging or transportation, at University rates.
  - b) The payments to the appointed community or consulting members of the IRB shall be made quarterly, beginning on July 1, 2006, and the first such payment shall compensate in arrears for service during the months of April, May, and June 2006.
  - c) In the event that the community or consulting member serving on the IRB shall no longer be able to serve, for whatever reason, a prorated payment amount for service shall be paid, as determined by the Office of Research.
  - d) Each community or consulting member serving on the IRB shall sign a Record of Volunteer Service and a Memorandum which will reflect this policy, and the payment provisions described herein.