**Attachment B: Proposal Template**

**Page 1: Cover Sheet**

Proposal Cover Sheet

Project Title:

FSU Tech ID (if available):

Principal Investigator(s):

Research Team Members:

Department:

Phone Number:

Email:

Funds Requested: $

Abstract (250 words maximum):

Provide a clear description, in lay terms, of the essential research that will be performed to prove the concept, along with the potential impact of the innovation if successfully completed. This section should highlight the steps needed to increase the likelihood commercial utilization.

**Page 2 Commercialization Letter**

Letter of Acknowledgement from Commercialization, 1 page maximum, see Section 4 above for required details.

**Pages 3-7 Project Plan** 5 pages maximum

It is strongly advised to follow the rubric in drafting the Proposal. All confidential items should be marked “Confidential.”

**Page 8 Biosketch**

Biographical sketch, 1 page maximum for each key person.

**Page 9-10 Budget and Budget justification**