

Florida State University Policy 7-IRB-32

Title of Policy: IRB Office Educational Activities – Investigator Training

Responsible Executive: Gary K. Ostrander

Approving Official: Gary K. Ostrander

Effective Date: Readopted –January 1, 2015

Revision History: New
 Revised _____

I. INTRODUCTION

This policy describes the responsibility of the IRB to provide information and training materials to each individual who conducts or reviews human subjects research.

II. POLICY

1. The IRB office will provide information to each individual who conducts or review human subjects research where he/she may review or obtain a copy of the FSU Federalwide Assurance, the Belmont Report, 45 CFR Part 46, guidelines/policies of federal regulations or agencies related to human subject research, and user-friendly forms for providing information to the IRB. The IRB (Human Subjects Committee) website will contain these documents in downloadable formats, and will also provide links to various agencies and resources for easy access to information (such as National Institute of Health, Food and Drug Administration, Office for Human Research Protections, National Bioethics Committee, etc.).
2. Principal Investigators and key personnel are encouraged to participate in training to ensure the protection and rights of human subjects. The IRB will provide investigator training by two methods for the convenience of the Investigator: 1) an on-line tutorial and NIH certification and 2) participation in an FSU training seminar. Investigators are responsible for ensuring that appropriate support staff associated with human subjects are adequately trained on the protection of human subjects.
3. Periodic training seminars will be provided on specific topics relating to the IRB process and federal guidelines.

4. The IRB Reference Library contains information on assorted topics related to issues and regulations on human subject research. These tools may be checked out upon request.

The IRB website will provide a “Frequently Asked Questions” section to aid in educating Investigators in an informal manner.

III. LEGAL SUPPORT, JUSTIFICATION, AND REVIEW OF THIS POLICY

BOG 1.001(3)(m)