

Florida State University Policy 7-IRB-40

Title of Policy: Compensation of the IRB Members

Responsible Executive: Gary K. Ostrander

Approving Official: Gary K. Ostrander

Effective Date: Readopted –January 1, 2015

Revision History: New June 1, 2006

Revised July 17, 2007, June 19, 2014

I. INTRODUCTION

This policy details the compensation of the IRB Committee Members for service. The policy also explains stipulations associated with the Committee member compensation.

II. POLICY

1. FSU has committed by an assurance to provide adequate resources and support for the Institutional Review Board in the discharge of its responsibilities for protecting the rights and welfare of human subjects. In furtherance therefore, the Office of Research shall compensate IRB Committee members for their service on the IRB as described in the following described manner:
2. For each FSU faculty member appointed to serve on the IRB, the Office of Research shall provide a \$1,000 Research & Creative Activity grant. These grants will be awarded at the beginning of the fiscal year for continuing IRB members or at the time of appointment of new members. New members appointed prior to January 1 of each year shall receive the full \$1,000 grant amount; and those members appointed after January 1 of each year shall receive a reduced percentage of the \$1,000 grant as determined by the Office of the Vice President of Research. The grant will be administered through the Office of the Vice President for Research, and procedures for access and use of these funds will be disseminated to Committee members. The funds for this grant will be derived from SRAD revenues and are intended to support scholarly activity, broadly defined as follows:
 - a) Expenses tied to specific research and creative activities which include items such as supplies, travel to meetings or research venues, professional society memberships, books, journals, items of equipment supporting scholarly activity and student stipends; or
 - b) If the IRB member has sufficient funds available from this award, he/she may, with the approval of his/her Supervisor (Dean, Chair or Director), have his/her department identify an adjunct or graduate student to teach one (1) of his/her courses during the regular academic year. If approved, the department will make the

appointment and the OVPR will transfer available funds not to exceed \$1,000 from the member's account to the department for the cost of the appointment. Note that this does not constitute a course "buy-out" in the traditional sense.

3. It will not be necessary for Committee members to make a decision as to how to use the funds at the beginning of the fiscal year. Unexpended funds will carry over from fiscal year to fiscal year.
4. The Chair and Vice Chair of the IRB will receive compensation as negotiated on a case by case basis.
5. In the event that the faculty member serving on the IRB shall no longer be able to serve, for whatever reason, the Department Chair shall promptly recommend another qualified faculty member for consideration to the IRB Chair for service on the IRB.
6. Community or other consulting members appointed to the IRB are volunteers as described by Section 110.501-05 and 768.28, Florida Statutes and University policy. Monetary compensation for volunteer service shall be provided in the following manner:
 - a) The Office of Research shall pay to the community or consulting members a nominal fee in the amount of \$1000 per year, as well as reimbursement for meals, lodging or transportation, at University rates.
 - b) The payments to the appointed community or consulting members of the IRB shall be made annually by the Office of Research.
 - c) In the event that the community or consulting member serving on the IRB shall no longer be able to serve, for whatever reason, a prorated payment amount for service shall be paid, as determined by the Office of Research.
 - d) Each community or consulting member serving on the IRB shall sign a Record of Volunteer Service and a Memorandum which will reflect this policy, and the payment provisions described herein.

III. LEGAL SUPPORT, JUSTIFICATION, AND REVIEW OF THIS POLICY

BOG 1.001(3)(m), 45 CFR 46.107