



## Florida State University - Sponsored Research Exemption Request

FSU OMNI Dept# \_\_\_\_\_ Fund Code \_\_\_\_\_ OMNI Project No. \_\_\_\_\_

Prime/Sponsoring Agency \_\_\_\_\_ FSU PI \_\_\_\_\_

Project Title \_\_\_\_\_

Amount \_\_\_\_\_ Project Period \_\_\_\_\_

Subrecipient/Contractor/Suppliers Name \_\_\_\_\_

Under the provisions of § 1004.22 (7), Florida Statutes and/or University procedures, governing the operation of divisions of sponsored research, a sponsored research exemption is requested based on the following justification (attach additional pages if necessary):

I am requesting that a sponsored research exemption be granted for the following:

- ☐ Exemption from F.S. 119 (open records) for confidential/proprietary documents.
- ☐ Exemption from F.S. 112.061 (Florida Travel Regulations - Request the total amount of anticipated travel).
- ☐ Exemption from Competitive Bid Requirement - if this is checked, cost/price analysis information below must be completed.
- ☐ Advance Payment to contractor/suppliers (specify reason): \_\_\_\_\_
- ☐ Other - specify: \_\_\_\_\_

### Cost/Price Analysis

Basis for determination of price reasonableness:

- ☐ Price analysis based on one or more of the following (Analysis of price components attached, and copies sent to the Subcontract Coordinator).
  - ☐ Written quotations from contractors/vendors (2 or more required, fax acceptable).
  - ☐ Documentation of telephone quotations; indicate the name of the contact person, phone number, and other pertinent information.
  - ☐ Published price lists (2 or more required).
  - ☐ Previous purchases by FSU of same or similar item(s) from this or another vendor (attach copies of applicable quotations, bids or purchase orders).
  - ☐ Previous purchases by others of same or similar item(s) from this vendor (attach copies of applicable quotations, bids or purchase orders).

and, if necessary,

- ☐ Cost analysis (Analysis of cost components, attached, and copies sent to the Subcontract Coordinator)

"I certify that this exemption is necessary for the efficient and expeditious prosecution of the sponsored project. I also certify that I am independent of, and have no conflict of interest in, any entities evaluated and selected pursuant to § 287.057(19), F. S., "Procurement of Commodities or Contractual Services", and 41U.S.Code 51-58, "The Anti-Kickback Act of 1986".

PI Signature: \_\_\_\_\_

Date: \_\_\_\_\_