FSU Council on Research and Creativity

Criteria for Judging
Equipment and Infrastructure Enhancement Grant Proposals

Reviewer Criteria:
Below are the criteria each member of the CRC Equipment and Infrastructure Enhancement Grant Review Committee will use to assist them in (a) critiquing a proposal, (b) providing useful feedback to the PI, and (c) determining an overall score for the proposal.

1. **Project/issue and goals**: Is the project/issue the equipment or infrastructure enhancement will address important/significant in the PI and co-PIs area of research? Are the goals/objectives of this equipment or infrastructure enhancement clear?

2. **Research methods/creative activities**: In light of the goals/objectives proposed, do the research methods and/or creative activities and the identified multidisciplinary users seem appropriate?

3. **Broader Impacts:** Are the intended outcomes of this equipment or infrastructure enhancement have a direct contribution to a new tangible public benefit, beyond its research goals?

4. **Anticipated external funding:** Is it likely that the proposed research or creative activity will enhance the prospects for external funding? Do the plans for seeking external funding seem reasonable? Does their explanation of why this equipment or tool has not been previously funded seem reasonable? If applicable, is it likely that their plans and probability assessment for receiving external matching seem successful?

5. **Budget:** In light of the equipment and infrastructure enhancement goals/objectives and the proposed research methods/creative activities, does the detailed quotation from the vendor of the cost seem reasonable?

6. **Department/College support:** Do they describe who will be responsible for the incurring expenses, such as installation, operation, repairs, maintenance and replacement of the equipment or tool? Are their plans for the maintenance of this equipment or infrastructure enhancement equitable and accessible? Is cost-sharing involved?

7. **Clarity of the proposal text:** Is each section of the proposal text written in clear, concise language, so that reviewers from any discipline will be able to understand it?

Program Coordinator Criteria:

Below are the criteria the CRC Program Coordinator will use to review each proposal. If any of these criteria are not met, the proposal will not be reviewed by the CRC Equipment and Infrastructure Enhancement Grant Review Committee and will not be eligible for funding.

1. Is the PI eligible to apply for a CRC Equipment and Infrastructure Enhancement Grant?

2. Has the PI correctly completed all of the required forms?
   a. Has the **Proposal Transmittal** been properly completed?
   b. Is the length of the **abstract** no more than 250 words?
   c. Does the **proposal text** include all of the required sections? Is each section properly titled and numbered? Is the length of the proposal text no more than 8 pages (not counting appendices)?
   d. Has the **Past, Current & Pending Grants** been properly completed?
   e. Has the **Proposal Budget** been properly completed? Is the proposed use of the award funds acceptable in light of the funding rules for this grant program?
   f. Has the **Curriculum Vita** been properly completed?

3. Did the PI submit the proposal in time to meet the submission deadline?