

Council on Research & Creativity Bylaws

Approved by CRC on October 12, 2011

Mission: The Council on Research & Creativity (CRC) is a faculty committee within the FSU Office of Research that promotes research by advising the Vice President for Research (VPR) and administering internal grants.

Functions:

1. The CRC advises the VPR on matters of research policy and other issues pertaining to research at FSU.
2. The CRC annually reviews revenues and operating costs for the Sponsored Research and Development (SRAD) budget and approves the SRAD distribution.
3. The CRC develops and administers internal grants programs funded by SRAD.

Budget: The CRC budget is specified by the standing SRAD/FSURF Distribution formula:

- 33.333% - Vice President for Research
- 16.667% - CRC
- 12.500% - Deans¹
- 37.500% - Departments (or 50% to Deans if no departments)

Membership: The CRC will include one or more faculty representatives from each college or school throughout campus, as well as from major research institutes or centers as identified by the VPR. Upon notification by the Office of the VPR of the need for new member(s), these will be nominated by their Dean or Director for approval by the VPR. Members will serve renewable three-year terms, staggered for orderly turnover. Other university officials may be invited to attend in a non-voting capacity.

Chair: The CRC will elect one of its regular members to serve a two year term as Chair, typically nonrenewable. The CRC may elect a Vice Chair. Elections will be held at the last meeting of the academic year.

Meetings: The CRC will meet monthly as needed during the academic year. Additional meetings may be called by the Chair or VPR or upon the request of two regular members. Meetings will be led by the Chair following conventional rules of procedure. A majority of members constitutes a quorum, and a majority of those present carries a motion. All members will be notified of meetings in advance, and a preliminary agenda will be provided. Minutes will be kept.

Committees: The CRC will operate through standing and *ad hoc* committees.

1. One standing committee will be the Executive Committee. The Executive Committee will be comprised of the CRC Chair and five CRC members invited by the VPR from the regular membership to serve two-year staggered terms. Executive Committee members will be affirmed by the general CRC membership. The Executive Committee will meet periodically as needed and be led by the VPR or the CRC Chair.
2. *Ad hoc* committees may be established. These committees will make recommendations to the CRC as a whole.

Amendments: These bylaws may be amended by an affirmative vote of two-thirds of CRC members.

¹ Distributed on the basis of indirect cost expenditures in the previous fiscal year as specified by the credit allocation for grants and contracts.