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| Month | Tasks |
| March | * Write 1-page summary of proposal
* Decide which NSF directorate, division, and program to apply to
* Email Program Officer (using OPD template) attaching 1-page summary, and asking for a time to call
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| April | * Identify and contact proposal reviewers, asking if they will review your draft proposal
* Complete first draft of Project Narrative
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| May | * Send Draft Project Narrative to reviewers
* While waiting for reviews, complete other required documents such as data management plan, biosketch, collaborators and other affiliations, Department letter, etc.
* Receive reviews back by end of May
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| June | * Revise based on reviewer feedback
* Send Project Summary and Project Narrative to OPD for flow, grammar, stylistic editing
* Complete budget
* Ask for additional reviewer comments
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| July | * Revise based on additional comments
* Begin sending required documents to Sponsored Research Pre-award representative
* Submit final packet to Sponsored Research at least 3 days prior to NSF Directorate due date
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CAREER Writing Timeline