

# CRC General Conditions of Award

I, \_\_\_\_\_, a recipient of a \_\_\_\_\_, acknowledge that:

1. CRC grant funds can only be used to support research and creative activity.
2. Generally, any equipment purchased on the grant will stay with the lab/PI that wrote the grant. PIs are encouraged to make their equipment available to others on campus when appropriate.
3. CRC grants may support a stipend for a student hired on a grant; matriculation and tuition fees cannot be paid for by CRC funds.
4. Student travel to conferences cannot be funded by CRC grants.
5. **CHANGES TO PROJECT:** The CRC approved the scope of work as submitted with the proposal. The written approval of the CRC is required prior to implementing any change to the scope of work. Actions likely to be considered a change of scope include, but are not limited to, the following:
  - a. Change in the goals or specific aims approved at the time of the award,
  - b. Any change from the approved use of animals or human subjects, or
  - c. Transferring the performance of substantive programmatic work to a third party by contract or any other means.
6. **BUDGET DEVIATIONS:** The CRC approved the project budget as submitted with the proposal. Budget deviations greater than 10% per budget line item (cumulatively) require the prior written approval of the CRC.
  - a. Budget revisions should be requested via a [Budget Amendment Form](#). The Budget Amendment form, which can be downloaded from the Forms Portal, must be electronically signed by the PI and submitted via the [CRC No Cost Extension and Budget Amendment Submission page](#). An example of a completed Budget Amendment form is available [here](#).
  - b. If the budget revision is approved by the CRC, the OMNI Project Budget will be modified to reflect the newly-approved categories and amounts.
  - c. Budget amendment requests **must be approved before any changes can occur**. You may not submit an amendment request after the fact, and all budget amendment requests must be submitted **no less than thirty days prior to the award expiration date**.
7. **Budget or scope of work violation may result in loss of CRC funding eligibility for multiple years.**
8. The CRC reserves the right to withdraw remaining funds from a project if unauthorized spending occurs, and may also require misspent funds to be repaid by the PI/Department.
9. No cost extensions require the prior approval of the CRC. Any request and justification for a no cost extension should be submitted to the [No Cost Extension and Budget Amendment Submission page](#) **no less than thirty days prior to the award expiration date**. The CRC will consider your request and will advise you of the outcome electronically. It is possible that the CRC may need to discuss this request with your department Chair or Dean before rendering a decision.
10. Faculty members who receive CRC funds during a sabbatical will be asked to repay those funds if they leave the university during the year following the award.
11. **PROGRAM-SPECIFIC REQUIREMENTS:** Certain CRC programs restrict the uses of funds in various ways; consult the RFP for your specific award program, before signing this statement, to be sure you understand these particular restrictions.

Principal Investigator: \_\_\_\_\_ Department Chair/ Director: \_\_\_\_\_