

# COVID-19: Back to Campus (Fall 2020/Spring 2021)

## Complimentary CITI Course

### General Information:

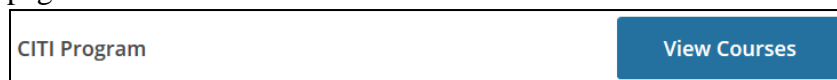
- FSU is providing a course to train research faculty and team members, research staff, students and others at research organizations and medical schools on COVID-19 safety as they return to campus.
- Access to this course is for FSU staff, students and faculty only. For other non-FSU individuals, a decision maker at your own organization should seek direct access to the course by filling out the forms (<https://form.jotform.com/citiprogram/covid-19-back-to-campus-request>).
- You must complete this course by midnight September 30, 2021 (this complimentary course is scheduled to close October 1, 2021).

### Instructions:

1. You must have a CITI Program account to access the course. CITI FSU provides FSU staff, students and faculty with free CITI Program account access, but you must register in order to obtain account access. If you do not have a CITI Program account please follow these instructions to register: <https://support.citiprogram.org/s/article/updated-guide-to-getting-started>
2. Here is how your current and newly registered learners can access the course:
  - a. Visit [www.citiprogram.org](http://www.citiprogram.org) and log into your account.

A screenshot showing two buttons side-by-side. The left button is white with a blue border and the text "Register". The right button is solid blue with the text "Log In" in white.

- b. Click on “View Courses” next to your institution’s name from your Main Menu page.

A screenshot of a web interface. On the left, there is a text input field containing "CITI Program". To the right of this field is a solid blue button with the text "View Courses" in white.

- c. Click on “Add a course” below the Learner Tools section.

A screenshot of a dropdown menu. The header of the dropdown is "Learner Tools for CITI Program". Below the header, there are two bullet points: "• [Add a Course](#)" and "• [Remove a Course](#)".

- d. Locate the “**COVID-19: Back to Campus (2020-2021)**” course (location may vary per your institutions curriculum questions).
3. Follow these steps to retrieve your Completion Record after you have completed the course: <https://support.citiprogram.org/s/article/how-do-i-access-my-completion-certificate-2019-10-24-17-54-24>. This course is not required in order to conduct human research. If you have any questions about this course, contact [humansubjects@fsu.edu](mailto:humansubjects@fsu.edu).