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M E M O R A N D U M

TO: Deans, Directors, Chairs, Principal Investigators

FROM: Gary K. Ostrander, Vice President for Research

DATE: October 7, 2016

SUBJECT: Equipment and Computing Device Purchases on Sponsored Projects

The National Science Foundation (NSF) recently completed an audit of NSF awards to Florida State University during the period April 1, 2010 through March 31, 2013. Based on the final management decision letter, FSU was required to reimburse NSF for charges for equipment and computing devices purchased near or at project end. Since these items were not acquired in sufficient time to benefit the project, they were deemed unreasonable and were ultimately disallowed. Therefore, in order to ensure that charges of this nature are recovered going forward, it is necessary that equipment and computing devices be purchased at least 90 days prior to project termination.

Your assistance with this guidance is appreciated. Please contact Pamela Ray in Sponsored Research Administration at 850-644-8643 or pray2@fsu.edu for more information.