



Exemption to Direct Charge Costs Normally Treated as Indirect Costs

PI's are required to request an exemption to direct charge costs that are normally treated as indirect costs but are not sufficiently described in the sponsor approved budget narrative. As with all charges to sponsored projects, these costs must be identifiable to a specific project, as well as reasonable, allowable and allocable.

For additional guidance, please see [2 CFR 200 Subpart E](#) and [SRA Policy 7A-6 Direct/Indirect Costs](#).

Sponsor _____	PI Name _____
<input type="checkbox"/> Federal or Federal Flow-Through	Project _____

Costs Requested

When justifying costs, please describe each item, quantities needed, and estimated costs. Please also explain how direct-charging these items furthers the scope of work.

How will these items be kept separately/reserved for this project?	
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Form Prepared By _____

PI Signature _____	Date _____	Does SRA approve? <input type="radio"/> Yes <input type="radio"/> No
		SRA Management Signature _____