NIH Data Management & Sharing Policy
Effective 1/25/2023

1. Which proposals are required to have one?
   • Effective January 25, 2023, any research that results in the generation of scientific data is required to have a Data Management Plan

NIH activity codes subject to the DMS Policy:

2. What items are required in a Data Management Plan?
   • Element 1: Data Type
   • Element 2: Related Tools, Software and/or Code
   • Element 3: Standards
   • Element 4: Data Preservation, Access, and Associated Timelines
   • Element 5: Access, Distribution, or Reuse Considerations
   • Element 6: Oversight of Data Management and Sharing

NIH has an optional DMS Plan format page for use here:
https://grants.nih.gov/sites/default/files/DMS-Plan-blank-format-page.docx

3. What else is affected by this DMS Policy?
   • Budgets
     ▪ Certain costs, incurred during the performance period, are allowed:
       o Curating data
       o Developing supporting documentation
       o Formatting data according to accepted community standards, or for transmission to and storage at a selected repository for long-term preservation and access
       o De-identifying data
       o Preparing metadata to foster discoverability, interpretation, and reuse
       o Local data management considerations, such as unique and specialized information infrastructure necessary to provide local management and preservation (for example, before deposit into an established repository).
       o Preserving and sharing data through established repositories, such as data deposit fees. (If the Data Management & Sharing (DMS) plan proposes deposition to
multiple repositories, costs associated with each proposed repository may be included.)

- **R&R Budget Forms**
  - A line item under F. Other Direct Costs labeled “Data Management and Sharing Costs” (can be any item #8 - 17 Other, but we recommend keeping this the same line for all budget years, ex: If line 8 is labeled Data Management and Sharing Costs in Year 1, this should be same for each subsequent year of the project)
    - Even if no costs are being requested this item has to be added to Year 1. Please note a $0 in this line if no costs are being requested.

- **Modular Budget Forms**
  - Nothing is added to the modular budget, but see below for the budget justification addition

- **Budget Justifications**
  - **R&R Budget**: Add a brief summary of the DMS Plan and a description of the DMS costs in the budget justification
  - **Modular Budget**: Use the Additional Narrative Justification attachment of the PHS398 Modular Budget Form to add a brief summary of the DMS Plan and a description of the requested DMS costs

**Resources for more information:**


**FSU**: [https://guides.lib.fsu.edu/datamanagement](https://guides.lib.fsu.edu/datamanagement)